

ARTICLE I NAME AND OFFICE

1. The name of this organization shall be **BARTLESVILLE AMATEUR RADIO CLUB, INC.**
2. The principal office of the organization shall be located in the City of Bartlesville, County of Washington, and State of Oklahoma.

ARTICLE II..... PURPOSE AND MISSION STATEMENT

- Operate a not-for-profit organization for ***educational and scientific purposes*** in the field of amateur radio communication.
- Train and assist individuals who are interested in becoming qualified amateur radio operators.
- Volunteer and respond to requests for aid and participation in ***community and civic activities*** where both stationary and mobile radio communication equipment and qualified operators are required
- As part of the ***public service commitment to the community***, and working within ARES guidelines, to work with served agencies, Bartlesville Emergency Management, Salvation Army, Red Cross, and other civic organizations, to provide radio communications during times of state or local declared emergency emergencies or situations.
- Maintain and continue an active ***affiliation with the American Radio Relay League, Inc.*** currently headquartered in Newington, Connecticut, a recognized national not –for-profit organization of radio amateurs.
- Assist the ***Federal Communications Commission*** in the interpretation and application of their regulations as they apply to the Amateur Radio Service, including the conduct of authorized qualifying examinations to prospective radio amateurs. Establish and maintain Repeaters (radio Signal Amplifiers) for the controlled utilization of licensed operators in communicating items of interest to the radio fraternity and in handling authorized emergency transmissions.

ARTICLE III.....MEMBERS

1. All persons interested in Amateur Radio Communications shall be eligible for membership.

ARTICLE IV.....OFFICERS

1. The Officers of this Club shall be duly licensed amateur radio operators and shall be titled: *President, Vice President, Secretary, and Treasurer.*
2. The Officers of this Club shall be elected for a term of one year by ballot of the qualified members present, provided there is a quorum (hereinafter defined in Article VII) present at the meeting.

3. Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation of an Officer or Director.
4. Officers may be removed for cause by a three-fourths vote of all qualified members.

ARTICLE V.....DUTIES OF OFFICERS

1. The **President** shall preside at all meetings of this Club and conduct them according to the rules adopted. He/She shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the Club and perform all other duties pertaining to the Office of President.
2. The **Vice-President** shall assume all of the duties of the President in His/her absence. He/She shall act as Chair of the Program Committee and shall maintain close liaison with the Section Emergency Coordinator to further Club participation in the Amateur Radio Public Service Corps. In addition, He/She shall organize Club Activities, plan and recommend contests for operating benefits and advance such other endeavors as may be approved by Club members.
3. The **Secretary** shall keep a record of the proceedings of all meetings, keep a roll of the members, submit membership applications, carry on all correspondence, read communications and minutes at meetings, and mail such written notices as may be required to each member. At the expiration of his/her term he/she shall turn over all items belonging to the Club to his/her successor.
4. The **Treasurer** shall receive all moneys paid to the Club; keep an accurate account of all moneys received and expended; pay no bills without proper authorization by the Club or its Officers. At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. All funds received shall be deposited in one account. At the end of his/her term he/she shall turn over all records and items belonging to the Club to his/her successor. In the absence of the Treasurer, The President is authorized to disburse moneys of the Club in the manner provided herein.

ARTICLE VI.....BOARD OF DIRECTORS

1. Members of the Board shall consist of the Club's principal Officers as defined in Article IV, including the immediate past President and two additional qualified members of the Club. Such members shall serve initially for a period of one and two years respectively, thereafter one Director shall be elected for a two year term at each election, thus assuring one incoming and one retiring member each term. All directors shall be licensed Amateur Radio Operators.

ARTICLE VII.....MEETINGS

1. **REGULAR MEETINGS** First Thursday of Month.
2. **BOARD MEETINGS** When called by the President.
3. **SPECIAL MEETINGS** Subject to call at any time by the President or by a majority of the Board. Notice of such meetings, stating time, place and purpose shall be given in advance of the proposed meeting date.

4. **QUOROM** At any meeting of members, scheduled as hereinabove set forth, a minimum of seven of the qualified members of the Club, of which three are elected Board Members as defined in Article VI, shall constitute a quorum for all purposes. The term "Qualified member" as used in these By-Laws shall mean a member who is qualified to vote in Section 5 of this Article VII.
5. **VOTING RIGHTS** At each member meeting, each member whose dues are paid at the time of the meeting shall be qualified to one vote. The records of the Treasurer shall be conclusive as to each member's dues status. All matters put to a vote shall be considered to have passed or failed by a majority of the votes cast by the qualified members present at the meeting.
6. **ACTIONS REQUIRING AUTHORIZATION**
 - a. Any expenditure of Club funds in excess of \$100.00 shall be approved by the Club.

ARTICLE VIII.....TERMS OF OFFICE

1. A Nominating Committee appointed by the President in the regular January meeting, shall present a slate of proposed candidates for office at the upcoming February regular meeting. A Board Member initially elected for a two year term of office may not again be nominated for the same position until a lapse of one intermediate year has occurred.

The positions of Treasurer and Secretary of the Club may continue for successive periods if he/she is willing to so serve with the voting approval of qualified members.

Candidates presented to the membership by the Nominating Committee will be voted upon at the same meeting and elected to offices hereinbefore provided.

Terms of Office shall begin in February and extend through the next February meeting.

ARTICLE IX.....DUES

Dues for membership will be recommended by the Board of Directors and approved by a vote of qualified members of the Club. Any change of dues will be read out at one regular meeting, to be voted on by the membership at the next regular meeting.

Categories of Membership:

1. Regular Membership. Open to all persons interested in Amateur Radio.
 1. Regular membership includes all members of the family. Voting rights are granted only to members of the family who are licensed. All others included in the membership will be noted as Associate Members.

All memberships will be due on January 1 of the calendar year.

ARTICLE X.....COMMITTEES

All of the Committees below listed are of importance and contribute to the objectives and activities of the Club and their order of listing in no manner either increases or decreases their overall importance to the Club and its members.

Nominating	Publicity	Repeater Trustees	2 Meter Information and Swap Net
Newsletter	Hospitality	Emergency Equipment	ARES and RACES
Field Day	Historian	Trouble Shooting	Radio Controlled models
Membership	Program	Packet and RTTY	Educational

ARTICLE XI.....AMENDMENTS

The Constitution bylaws hereinabove set forth may not be amended nor altered without giving members at least two weeks written notice; that such notice shall include the proposed change(s) to be considered. Approval of the proposed change(s) shall be by one third of the qualified members at the time of the vote.